

**KEY / CODE / REMOTE HANDLING AGREEMENT**

I, \_\_\_\_\_ (the Client), authorize approved representatives of All About Purrs (AAP) to use my house key(s) / code(s) and any other device(s) provided to enter my home/garage/yard for the purpose of caring for my pet(s) and/or home during requested service periods.

Furthermore, I agree to and understand the following key/code/remote handling terms and conditions:

- 1) In the event, All About Purrs is required to employ a locksmith to enter the premises due to malfunction of a lock, remote or key or Client's failure to leave any of the aforementioned, it shall be Client's responsibility to reimburse AAP for locksmith expenses and sitter time.
- 2) If preferred home access is via an automated door lock or garage code for which a malfunction is possible, AAP highly recommends a back-up method be provided (e.g., key hidden on property or provided to sitter or left with a neighbor, etc.)
- 3) If All About Purrs is utilizing a part-time professional sitter (you will be notified of this prior to service), we may place a lockbox on the property during the service period to provide us with access to property/home to provide pet care in an emergency. If Client does not want a lockbox placed on the property, Client will provide two (2) sets of working key(s). The lockbox will be placed on the side of the house, not on the front door.
- 4) All About Purrs agrees to place an identifying code on Client key(s). However, Client key(s) will not be marked with a last name or address. When not in use, Client key(s) will be stored in a secure location separate from any client records.
- 5) If applicable, Client key(s) will automatically be retained by sitter or management at the end of each service period and any remotes will be left in the home. Sitter or management will place the key(s) in a secured location until future service is requested.
- 6) **Key Returns:**  
If Client prefers to have key(s) left at the last visit, Client will request this ahead of time or leave a note for the sitter on the first day of service, and provide instructions on how to secure the home when leaving the key(s). **Client understands that All About Purrs will not be able to access Client's home after the key(s) have been secured in the home, including in the case of emergencies or delays in Client's travel plans (unless a lockbox is used).** Key return at the last scheduled visit is free of charge.
- 7) All About Purrs provides a first-time courtesy pick-up and drop-off of key(s) and device(s), thereafter, a \$12.00 fee is charged per pick-up or drop-off.

**For the record, Client has provided All About Purrs with the following Key(s)/ Fob(s)/ Remote(s):**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Use Automatic Door Lock Code     Enter through Garage using Code     Use Key in Lockbox

**Client Requests:**

Keep Key(s) for future visits     Return Key(s) upon my return     Leave Key(s) in agreed upon location

Leave Key(s) in Client's Lockbox     Undecided / Will let you know     Leave Remote(s) in home

Other: \_\_\_\_\_

**By submitting this request, Client agrees to all terms as stated above.**

Client/Pet Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_